



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Quincy Branch Library, 11 N. Main St., Quincy MI 49082**  
**Monday, July 18, 2022, 5:30pm**

**MINUTES**



**1. Call to Order**

BDL Vice President Susan Smith called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Benjamin Jewell (arrived at 5:41), Susan Smith, Susan Brooks, Robert Hostetler, Joseph Lynch, Karen Smith.

Trustees Absent: Kimberly Langworthy (excused).

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft, Sarah Strong.

**4. Time for Public Comments - None.**

**5. Consent Agenda (Items A-H)**

Motion by Karen Smith, supported by Susan Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: June 20, 2022
- B. Bills: June 2022
- C. Financial Statements: June 2022
- D. Branch County Penal Fine Report: May 2022
- E. Management Reports: July 15, 2022
- F. Branch Reports: July 14, 2022
- G. Monthly Statistical Report: June 2022
- H. Publicity and Comments: July 14, 2022

**6. Approval of the Agenda**

Motion by Karen Smith supported by Robert Hostetler, to approve the Agenda as submitted. Motion carried.

**7. 2023 Millage Rate (L-4029 Form)**

Motion by Susan Brooks supported by Karen Smith, to levy the maximum millage allowed, 1.0935 mills. Motion carried.



**BDL ADMINISTRATIVE OFFICES**

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**8. Coldwater Branch Workroom Furniture Request Update**

Motion by Karen Smith supported by Susan Brooks, to approve the updated amount of \$15,403.25 for the purchase and installation of new office furniture originally approved at the June 20, 2022 BDL Board meeting. Motion carried.

**9. Request from the City of Coldwater**

Director Rucker shared a request from the City of Coldwater to contribute toward the purchase and installation of a fountain on the library side of the Four-Corners Park. The Board was not in favor of this request, and no action was taken.

**10. Report from this month's host branch: Quincy Branch Manager Sarah Strong**

Branch Manager Sarah Strong shared the latest going on at the Quincy Branch, including the large story time attendance and plans to reorganize parts of the Juvenile book collection. This was an informational item and no action was taken.

**11. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, August 15, 2022, at 5:30 pm in the basement/township hall of the Bronson Branch Library.

**12. Additional Public Comments**

Kimberly Feltner commented that she has received many positive comments from people in the Quincy area regarding our new Quincy Branch Manager and clerk, Sarah Strong and Brittany Gemmill.

**13. Adjournment**

Motion by Susan Smith, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:41 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.